



شركة قلابوهن موارا سنديرين برحد

SYARIKAT PELABUHAN MUARA SDN. BHD.  
MUARA PORT COMPANY SDN. BHD.  
(RC20001628)

(Incorporated in Brunei Darussalam)

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**NOTICE**

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Ref : COO/NOTICE/2021/04

To : ALL Forwarding Agents, Shipping Agents, Clients, Port Stakeholders

C.C : Chief Executive Officer  
Chief Financial Officer  
Heads of Departments

Subject : REQUIREMENTS FOR VESSEL CREWS SIGN-ON AND SIGN-OFF AT MUARA PORT

Date : 25 October 2021

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Reference to above subject matter, pleased to inform you that Muara Port Company ("MPC") has step up its measures on COVID-19 at the Muara Port. This is to minimize risks for all employees and stakeholders at the port to ensure control, welfare and the operations remain unaffected. The requirements for crew sign-on and sign-off are as below:

1. All crews signing on or signing off must undergo PCR Test or Antigen Rapid Test (ART) at least **72 hours** prior vessel arrival.
2. Respective shipping agents are responsible to submit applications for sign on or sign off applications at Muara Port containing details of the crews – full name, IC or passport number, health conditions, respective PCR or ART **negative** results to MPC via email to [azemah.abidin@muaraport.com](mailto:azemah.abidin@muaraport.com) and copy to [hseunit@muaraport.com](mailto:hseunit@muaraport.com) and [berthplanning@muaraport.com](mailto:berthplanning@muaraport.com)
3. Sign on or sign off applications must be submitted at least **48 hours** before vessel arrival.
4. Face masks are mandatory to be worn prior entering and while inside the port. All face mask must be worn in a correct manner – must cover the nose and mouth and worn at **all** times;
5. Practice social distancing (1.5 meters) and personal hygiene shall be maintained at all times;
6. Scanning of Bruhealth QR Code prior entering the port at Muara Conventional Terminal (MCVT) gate and body temperature temperature checks. BruHealth red, purple and blue colour codes (as attached) or body temperature above 37.3°C shall be declined entry;

Failure to comply with the above requirements may lead to actions to be taken by MPC Management. Crew sign on or sign off can only be executed once approval is granted. Your attention and cooperation is highly appreciated.

Best regards

Fazilah Yassin  
Chief Operating Officer  
Muara Port Company Sdn Bhd  
Brunei Darussalam.