(Incorporated in Brunei Darussalam)

NOTICE

Ref

: COO/NOTICE/2022/07

To

: ALL MPC EMPLOYEES

C.C

: Chief Executive Officer Chief Financial Officer Heads of Departments

Subject

: LATEST MPC COVID-19 MEASURES [CONT.] DURING ENDEMIC PHASE

Date

: 16 September 2022

Dear Concerned,

Reference to the *Updates to COVID-19 Control measures and Travel Guidelines* announced by COVID-19 Steering Committee by the Prime Minister's Office (PMO) of Brunei Darussalam announced on 12th September 2022, MPC Management would like to remind and highlight to all MPC employees that **effective 19 September 2022**:

- a) MPC employees <u>must</u> be fully vaccinated (at least 2 doses) and encouraged to undergo booster dose(s);
- b) Scanning of Bruhealth QR Code are no longer required prior entry to any MPC premises;
- c) Face mask are no longer mandatory in open area. However, it is recommended to be worn in offices and in closed environment. This applies to all MPC premises;
- d) MPC employees who are Red-Coded Bruhealth are allowed to come to work (advice by HSSE and management) provided that:
 - a) To conduct ART swab before entering MPC premise on 1st, 3rd and 5th day;
 - b) To wear mask at all times;
 - c) No COVID-19 symptoms;
- e) MPC frontliners <u>must</u> wear surgical masks at all times (i.e. MCT and MCVT Operation, Control Centre, HSSE and employees working at the reception and counter who deal with clients and stakeholders);
- f) ART result tests are no longer required for all MPC employees, nonetheless <u>still</u> recommended to be conducted once a week.
- g) ART kits can be obtained from the Administration Department. ART test results must then be shared to Administration Department to suriayani.abas@muaraport.com and hseunit@muaraport.com via email. ART test results template is as attached (Attachment 2) and can be downloaded from MPC website.
- To <u>exercise</u> COVID-19 Preventative Measures at all times such as maintaining social distance (at least 1.5 meters) and ensure personal hygiene (sanitization and washing of hands);

i) "Disinfect to Contain COVID-19" campaign shall be maintained and conducted on **every Friday. 3pm.**

For further information and clarification, please contact Ghazali Zulkiflie at +673 8137843 or ghazali.zulkiflie@muaraport.com. Failure to comply may lead to disciplinary actions by the Management.

Let us do our part to keep MPC safe.

Best regards,

FAZILAH VASSIN

CHIEF OPERATING OFFICER

MUARA PORT COMPANY SDN BHD